AACRAO FERPA Online Training Accessibility Conformance Report

AACRAO's AACRAP FERPA Training is built and compiled within Rise360. We want to empower all learners to have accessible, compelling, and enjoyable e-Web Content Accessibility Guidelines (WCAG), as described in this report. Rise 360 is continually refined so the courses you create go beyond technical compliance with these guidelines to become truly accessible to everyone. Keep an eye on our feature roadmap for all the latest enhancements in development.

Based on VPAT® Version 2.4 International Edition

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Product Information

Name of Product/Version: AACRAO FERPA Online Training (using Rise 360 to publish output)

Report Date: October 4, 2023

Product Description: **Use** Rise 360 to create inherently responsive FERPA e-learning courses that work beautifully on every device.

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Notes: This report is based on the **March 3, 2023** build of Rise 360.

Evaluation Methods Used: We tested this course with existing product knowledge, web browsers, and assistive technologies, such as screen readers.

Applicable Standards/Guidelines: This report covers the degree of conformance with these accessibility standards/guidelines.

Standard/Guideline	Included in Report
Web Content Accessibility Guidelines 2.0	Level A (Yes) Level AA (Yes) Level AAA (No)

Web Content Accessibility Guidelines 2.1	Level A (Yes) Level AA (Yes) Level AAA (No)
Revised Section 508 standards published January 18, 2017 and corrected January 22, 2018	Yes

Terms: We use the following terms to define conformance levels for accessibility criteria.

- **Supports**: The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.

- **Partially Supports**: Some functionality of the product does not meet the criterion.

- **Does Not Support**: The majority of product functionality does not meet the criterion.

- **Not Applicable**: The criterion is not relevant to the product.

WCAG 2.1 Report

When reporting on conformance with the WCAG 2.1 Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the WCAG 2.1 Conformance Requirements.

Table 1: Success Criteria, Level A

Notes: For the criteria we partially support, we're working on improvements to reach full support. We'll update this conformance report as enhancements are released.

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content (Level A) Also applies to Revised Section 508	Supports	Learners have text-based alternatives for non-text content. For video blocks

501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs)		the text is displayed on the screen and there is descriptive text describing that the video is. **Process interactions replaced scenarios (which did not support alt text).**
1.2.1 Audio-only and Video-only (Prerecorded) (Level A) Also applies to Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	Learners have a caption field. for the sole video, which is narrated.
1.2.2 Captions (Prerecorded) (Level A) Also applies to Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	The FERPA course has one video which includes captions. Rise 360 doesn't currently support captions for audio blocks, **but aside from the video there are no audio elements in the course.**
1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A) Also applies to Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Supports	The FERPA course has no video which is not captioned already. Rise360 supports giving learners a separate audio track or a detailed text-based alternative to describe video content that can't be heard in the audio—e.g., on-screen text, character actions, and scene changes.

1.3.1 Info and Relationships (Level A) Also applies to Revised Section 508 - 501 (Web)(Software) - 504.2 (Authoring Tool) - 602.3 (Support Docs)	Supports	Rise 360 output is semantically formatted for easy screen reader navigation.
1.3.2 Meaningful Sequence (Level A) Also applies to Revised Section 508 - 501 (Web)(Software) - 504.2 (Authoring Tool) - 602.3 (Support Docs)	Supports	Rise 360 follows a logical navigation order for all content, except matching drag-and-drop questions, which are in development. There are no drag and drop options present in the FERPA course.
1.3.3 Sensory Characteristics (Level A) Also applies to Revised Section 508 - 501 (Web)(Software) - 504.2 (Authoring Tool) - 602.3 (Support Docs)	Partially Supports	The FERPA course features no content that relies on sensory perception save those required to read words. With a screen-reader this is possible, however. Rise360 provides text-based instructions for content that can only be understood by shape, size, visual location, orientation, or sound. Matching drag-and-drop questions and sorting activities aren't fully accessible yet.
1.4.1 Use of Color (Level A) Also applies to Revised Section 508 - 501 (Web)(Software) - 504.2 (Authoring Tool) - 602.3 (Support Docs)	Supports	Color is not used to convey information to learners in the FERPA course. However, it does use the following standards for visual presentation: - Use a 3:1 contrast ratio between clickable text and static text so learners can tell the difference. - Use patterns, textures, or text to make different areas of an image stand out. For example, use different patterns or textures for each

		product on a chart.
1.4.2 Audio Control (Level A) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Rise 360 doesn't autoplay audio.
2.1.1 Keyboard (Level A) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Much of the learning experience is already **keyboard accessible**, but Rise360 is working on keyboard improvements for these block types: • Image and quote carousels • Drag-and-drop interactions • Charts The FERPA course does not have any of these block elements present so it remains fully accessible.
2.1.2 No Keyboard Trap (Level A) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Rise 360 courses don't trap keyboard focus in subsections of content. Learners can use keyboard navigation without getting stuck.

2.1.4 Character Key Shortcuts (Level A 2.1 only) Doesn't apply to Revised Section 508	Not Applicable	Rise 360 output doesn't use keyboard shortcuts.

2.2.1 Timing Adjustable (Level A)
 	
Also applies to Revised Section 508
 	
   • 501 (Web)(Software)
   • 504.2 (Authoring Tool)
   • 602.3 (Support Docs)
	Not Applicable	Rise 360 doesn't use timed content.

2.2.2 Pause, Stop, Hide (Level A)
 	
Also applies to Revised Section 508
 	
   • 501 (Web)(Software)
   • 504.2 (Authoring Tool)
   • 602.3 (Support Docs)
	Not Applicable	Rise 360 doesn't have auto-updating info or content that moves, scrolls, or blinks for more than five seconds.

2.3.1 Three Flashes or Below Threshold (Level A)
 	
Also applies to Revised Section 508
 	
   • 501 (Web)(Software)
   • 504.2 (Authoring Tool)
   • 602.3 (Support Docs)
	Supports	The FERPA course does not use videos or animations that flash or blink more than three times per second.

2.4.1 Bypass Blocks (Level A) Also applies to Revised Section 508	Supports	Learners can skip repetitive sidebar navigation elements to access lesson content immediately when tabbing through a course with a screen reader. The skip-navigation feature is automatically enabled in all courses.

• 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs		
2.4.2 Page Titled (Level A) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Rise 360 automatically gives each lesson in your course a page title that follows this format: CourseTitle - Lesson Title	Rise 360. Titles appear on the browser tab, and screen readers announce them as learners navigate through the course.
2.4.3 Focus Order (Level A) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	The navigation order of focusable elements, such as links and form controls, is logical and intuitive.
2.4.4 Link Purpose (In Context) (Level A) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Meaningful text for every link is used so learners know what each one does.

2.5.1 Pointer Gestures (Level A 2.1 only) Doesn't apply to Revised Section 508	Not Applicable	Rise 360 doesn't use touchscreen gestures.
2.5.2 Pointer Cancellation (Level A 2.1 only) Doesn't apply to Revised Section 508	Supports	Click events happen when learners release the mouse button, not when they press the mouse button down. This helps learners recover if they accidentally click the wrong target. They can move the mouse away from the target before releasing the button if they don't want to activate the target.
2.5.3 Label in Name (Level A 2.1 only) Doesn't apply to Revised Section 508	Supports	Rise 360 interface elements have accessible names that match the visible labels.
2.5.4 Motion Actuation (Level A 2.1 only) Doesn't apply to Revised Section 508	Not Applicable	Rise 360 doesn't support motion controls. In other words, learners can't control courses by moving their tablets or smartphones.
3.1.1 Language of Page (Level A) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Course language is set in text labels, and screen readers can use that language to properly pronounce the interface elements and course content.
3.2.1 On Focus (Level A) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool)	Supports	Rise 360 courses don't change context when learners change focus.

• 602.3 (Support Docs)		
3.2.2 On Input (Level A) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Learners can select form controls, such as radio buttons, and enter info in text-entry fields, but Rise 360 doesn't change context when they do.
3.3.1 Error Identification (Level A) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Rise 360 communicates errors when they occur.
3.3.2 Labels or Instructions (Level A) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	The FERPA course and Rise360 provides text-based instructions for each element which requires an action from the user to progress.
4.1.1 Parsing (Level A) Also applies to Revised Section 508 • 501 (Web)(Software)	Supports	Rise 360 generates well-formed HTML output.

Criteria		Remarks and Explanations
• 504.2 (Authoring Tool) • 602.3 (Support Docs)		
4.1.2 Name, Role, Value (Level A) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Rise 360 uses distinct semantic groups, ARIA landmarks, and structured controls that follow a consistent order and hierarchy. There are a few exceptions: • Image and quote carousels • Drag-and-drop interactions • Flashcard blocks The FERPA course does not have any of these block elements present so it remains fully accessible.

Table 2: Success Criteria, Level AA

Notes: Rise 360 doesn't support 1.2.5 Audio Description or 3.1.2 Language of Parts. For the criteria we partially support, we're working on improvements to reach full support. We'll update this conformance report as enhancements are released.

Criteria	Conformance Level	Remarks and Explanations
1.2.4 Captions (Live) (Level AA) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Not Applicable	Rise 360 doesn't use real-time broadcasts.

1.2.5 Audio Description (Prerecorded) (Level AA) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	The audio present in the sole video of the FERPA course is fully captioned.
1.3.4 Orientation (Level AA 2.1 only) Doesn't apply to Revised Section 508	Supports	Content automatically reflows and works beautifully in both landscape and portrait modes.
1.3.5 Identify Input Purpose (Level AA 2.1 only) Doesn't apply to Revised Section 508	Not Applicable	Rise 360 doesn't have input fields for learners' personal info, such as phone numbers, addresses, birthdays, or payment methods.
1.4.3 Contrast (Minimum) (Level AA) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Rise 360 interface elements meet minimum contrast guidelines. The FERPA course uses a minimum contrast ratio of 4.5:1 or higher for on-screen text so learners with low vision can read it.
1.4.4 Resize text (Level AA) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Rise 360 courses are inherently responsive, so content scales and reflows as needed when learners interact with their browser zoom features.

1.4.5 Images of Text (Level AA) Also applies to Revised Section 508 ● 501 (Web)(Software) ● 504.2 (Authoring Tool) ● 602.3 (Support Docs)	Supports	Text blocks are used whenever text is present on the screen, or else there is descriptive text of what is in the image.
1.4.10 Reflow (Level AA 2.1 only) Doesn't apply to Revised Section 508	Supports	Rise 360 content reflows as learners zoom in so they never need to scroll horizontally.
1.4.11 Non-text Contrast (Level AA 2.1 only) Doesn't apply to Revised Section 508	Supports	Rise 360 interface elements meet non-text contrast guidelines.
1.4.12 Text Spacing (Level AA 2.1 only) Doesn't apply to Revised Section 508	Partially Supports	Most text content in Rise 360 responds to learners' custom styling, such as increased font size and line spacing. We have a few more improvements to make (e.g., the continue block) before Rise 360 fully meets this criterion.
1.4.13 Content on Hover or Focus (Level AA 2.1 only) Doesn't apply to Revised Section 508	Supports	Content that appears only when an element has focus (e.g., a tooltip) is dismissible, hoverable, and persistent.
2.4.5 Multiple Ways (Level AA) Also applies to Revised Section 508 ● 501 (Web)(Software) – Does not apply to non-web software	Supports	Rise 360 courses have a cover page with an interactive outline, sidebar navigation features, and a search field for finding content.

• 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs		
2.4.6 Headings and Labels (Level AA) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Built-in controls are properly labeled and identified. The FERPA course uses heading blocks to organize and label content.
2.4.7 Focus Visible (Level AA) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	A rectangle highlights the object that currently has focus when learners use keyboard navigation. There's one exception: flashcards. The FERPA course does not have any of this element present so it remains fully accessible.
3.1.2 Language of Parts (Level AA) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Does Not Support	Rise 360 doesn't support different screen reader languages for different text blocks in the same course.
3.2.3 Consistent Navigation (Level AA) Also applies to Revised Section 508	Supports	Built-in navigation elements always appear in the same location.

• 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs		
3.2.4 Consistent Identification (Level AA) Also applies to Revised Section 508 • 501 (Web)(Software) – Does not apply to non-web software • 504.2 (Authoring Tool) • 602.3 (Support Docs) – Does not apply to non-web docs	Supports	For any content or navigation item used in the course, it is consistently labeled to aid in accessible navigation.
3.3.3 Error Suggestion (Level AA) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs)	Supports	Learners receive feedback or instructions so they know what's expected when they respond incorrectly to quiz questions and knowledge checks.
3.3.4 Error Prevention (Legal, Financial, Data) (Level AA) Also applies to Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool)	Not Applicable	Rise 360 doesn't cause legal commitments or financial transactions to occur.

• 602.3 (Support Docs)		
4.1.3 Status Messages (Level AA 2.1 only) Doesn't apply to Revised Section 508	Partially Supported	Status messages don't appear without a change in context, except for matching drag-and-drop interactions and sorting activities, which are in development.

Revised Section 508 Report

Notes: FERPA and Rise 360 output supports applicable Revised Section 508 accessibility guidelines, as described in the following tables.

Chapter 3: Functional Performance Criteria (FPC)

Notes: Rise 360 is working on keyboard improvements for a few block types (listed below). And while Rise 360 supports closed captions for videos, captions supported for audio blocks yet.

Criteria	Conformance Level	Remarks and Explanations
302.1 Without Vision	Partially Supports	Rise 360 output supports screen readers and keyboard navigation. We're working on keyboard improvements for these block types: • Image and quote carousels • Process interactions • Drag-and-drop interactions • Charts

302.2 With Limited Vision	Supports	Rise 360 output uses accessible contrast for built-in elements. Rise 360 courses are inherently responsive, so content scales and reflows as learners interact with their browser zoom features. Links and buttons have visible focus and hover states. There's one exception: flashcards.
302.3 Without Perception of Color	Supports	The course is understandable by learners who don't perceive color.
302.4 Without Hearing	Supports	There is one video featuring an audio track that is fully captioned in this course.
302.5 With Limited Hearing	Supports	There is one video featuring an audio track that is fully captioned in this course.
302.6 Without Speech	Supports	Rise 360 doesn't require speech input.
302.7 With Limited Manipulation	Supports	Use only keyboard-accessible features in your course. Most Rise 360 blocks are easy to navigate with a keyboard. We're working on keyboard improvements for these block types: • Image and quote carousels

		- Drag-and-drop interactions - Charts The FERPA course does not have any of these block elements present so it remains fully accessible.
302.8 With Limited Reach and Strength	Supports	Course can be navigated via mouse, keyboard, and touchscreen.
302.9 With Limited Language, Cognitive, and Learning Abilities	Supports	FERPA is a federal law with many exceptions and a few mandatory regulations, and is updated or reinterpreted fairly often. Every effort has been made to make the text clear and concise while balancing the need for understanding this complex law. With FERPA visual aids are not as helpful.

Chapter 4: Hardware

Notes: This chapter isn't applicable to Rise 360 output since it doesn't have hardware components.

Chapter 5: Software

Notes: Rise 360 supports most applicable criteria in the following table. However, Rise 360 doesn't have audio description controls, export accessible PDFs, or prompt authors to create accessible content.

Criteria	Conformance Level	Remarks and Explanations
501.1 Scope – Incorporation of WCAG 2.0 AA	See WCAG 2.1 section	See information in the WCAG 2.1 section above.
502 Interoperability with Assistive Technology	See 502.2.1-502.2.2	
502.2.1 User Control of Accessibility Features	Not Applicable	This criterion applies to platform software, such as Microsoft Windows and Google Chrome, rather than the HTML output that Rise 360 publishes for these platforms. Click here for a list of operating systems and web browsers that are supported with Rise 360 output.
502.2.2 No Disruption of Accessibility Features	Supports	Courses don't disrupt platform accessibility features in the learner's operating system or web browser.
502.3 Accessibility Services	Not Applicable	Criteria 502.3.1-502.3.14 apply to platform software, such as Microsoft Windows and Google Chrome, rather than the HTML output that Rise 360 publishes for these platforms. Click here for a list of operating systems and web browsers that are supported with Rise 360 output.
502.4 Platform Accessibility Features	Not Applicable	This criterion applies to platform software, such as Microsoft Windows and Google Chrome, rather than the HTML output that Rise 360 publishes for these platforms. Click here for a list of operating systems and web browsers that are supported with Rise 360 output.
503 Applications	See 503.2-503.3	

503.2 User Preferences	Supports	Learners can use platform settings, such as custom stylesheets or browser extensions, to personalize the font face, font size, color, contrast, etc. to meet their needs and preferences.
503.3 Alternative User Interfaces	Not Applicable	Rise 360 doesn't have an alternative user interface that functions as assistive technology. All learners use the same interface, which supports assistive technologies, such as screen readers and magnifiers.
503.4 User Controls for Captions and Audio Description	See 503.4.1-5.3.4.2	
503.4.1 Caption Controls	Supports	The built-in video player has a closed captioning button and volume control at the same menu level.
503.4.2 Audio Description Controls	Supports	The sole video in the course has fully-captioned audio.
504 Authoring Tools	See 504.2-504.4	
504.2 Content Creation or Editing	See WCAG 2.1 section	See information in the WCAG 2.1 section above.
504.2.1 Preservation of Information Provided for Accessibility in Format Conversion	Does Not Support	Accessibility info, such as alt text, isn't preserved when exporting a project to PDF.
504.2.2 PDF Export	Does Not Support	Rise 360 uses PDF version 1.4 for exported projects. Accessibility info, such as alt text, isn't preserved when exporting a project to PDF.

504.3 Prompts	Does Not Support	Rise 360 doesn't have a mode of operation that prompts authors to create accessible content.
504.4 Templates	Supports	Rise 360 templates provide access to accessibility tools, such as alt text and closed captions.

Chapter 6: Support Documentation and Services

Notes: Rise 360 features are documented electronically, and we strive to support everyone according to their communication needs.

Criteria	Conformance Level	Remarks and Explanations
601.1 Scope		
602 Support Documentation	See 602.2-602.4	
602.2 Accessibility and Compatibility Features	Supports	All features are documented in the Rise 360 user guide. Additional knowledge base articles can be found on our support site.
602.3 Electronic Support Documentation	Supports	You can find all of our documentation in electronic format at https://articulate.com. See our accessibility policy regarding WCAG conformance.
602.4 Alternate Formats for Non-Electronic Support Documentation	Not Applicable	Rise 360 features are documented electronically.
603 Support Services	See 603.2-603.3	

| 603.2 Information on Accessibility and Compatibility Features | Supports | We provide support via emails, live text-based chats, forum discussions, training webinars, user guides, and knowledge base articles. |
| 603.3 Accommodation of Communication Needs | Supports | Although this report covers Rise 360 output (not the authoring interface), we strive to accommodate everyone's communication needs. We can be reached 24/7 via email. Let us know if you have specific communication requirements. |