AACRAO Technology & Transfer Virtual Summit
Registration Form
July 9-11, 2024

Paper registrations must be accompanied by a check or money order and received by the AACRAO office no later than Friday, July 3, 2024.

Mail this completed form to:	AACRAO Attn: Meetings 1108 16th St Suite 400 Washington, DC 20036

Please submit a separate form for each attendee. Forms received without payment will not be processed. Please complete this form as a fillable PDF or print clearly.

First Name:		Last Name:
Title		
Institution		Telephone
Address		Fax
City	State / Zip	Country
E-mail		

Registration Information

Registration fee includes access to the AACRAO 2024 Technology & Transfer Virtual Summit. *Recorded sessions will be available for sixty days.*

*Member and non-member Presenters receive a 25% discount for the 2024 Technology & Transfer Virtual Summit.
**Member students receive 50% discount. (separate application required.)

	On or before May 31, 2024	On or after June 1, 2024	On or after July 9, 2024
Institutional Member	$299 Early Bird	☐ $399 Regular	$449 Day-Of
Non-Member	$399 Early Bird	☐ $499 Regular	$549 Day-Of
Student Member**	$150 Early Bird	☐ $200 Regular	$225 Day-Of
Corporate Presenting Sponsor		☐ $6,250 per company allotment	
Corporate Participating Sponsor *(not presenting)*		$1,750 per company allotment	
Presenter Member*	$224 Early Bird	$299 Regular	N/A
Presenter Non-Member*	$299 Early Bird	$374 Regular	N/A

Organization type:	☐ Educational Institution ☐ Non-Profit Organization ☐ Government Agency ☐ Corporation/Consultant
Institution type:	☐ 4 -Year Public ☐ 4 -Year Private ☐ 2-year Public ☐ 2-year Private ☐ Grad / Professional ☐ Other:
FTE Enrollment	☐ Under 1,000 ☐ 1,000-2,499 ☐ 2,500-4,999 ☐ 5,000-9,999 ☐ 10,000-19,999 ☐ 20,000 +
Carnegie Classification	☐ Doctoral/Research University ☐ Baccalaureate/Associate's College ☐ Master's College & University ☐ Associate's College ☐ Baccalaureate College-Liberal Arts ☐ Specialized Institution ☐ Baccalaureate College-General ☐ Tribal College and University

Payment Information

Total Due:	**(AACRAO Federal Tax ID: 52-2274900)**
☐ **Check enclosed** ☐ **Money order enclosed**	

Office Use Only

Date Received	Check #	Check Total
	Money Order #	Money Order Total

Registration Information

Three Easy Ways to Register

1 Online Registration (preferred): https://www.aacrao.org/events-training/meetings/technology-transfer-conference/registration-information

2 Fax a completed registration form to **(202) 872-8857** *(Must be received by July 5, 2024)*

2 Paper Form - Mail the completed form to:

AACRAO
Attn: Meetings
1108 16th St Suite 400
Washington, DC 20036

Registration Fees

Includes online access to the AACRAO 2024 Technology & Transfer Virtual Summit. *Recorded sessions will be available for sixty days.*

Payment

Online registrations require credit card authorization. Paper registration forms MUST be accompanied by check or money order (purchase orders not accepted). Funds must be in US dollars. Checks or money orders should be made payable to AACRAO. (For accounting purposes, the AACRAO Federal Tax ID number is 52-2274900). Paper registrations must be accompanied by a check or money order and received by the AACRAO office no later than Friday, July 5, 2024. *Forms received without payment will not be processed.* AACRAO does not invoice or puchase order for Meeting Registrations.

Substitutions, Cancellations, and Refunds

All changes, substitutions, and cancellations must be made in writing. Telephone requests will not be honored. No penalty will be incurred if the substitute is an individual working at the same institution as the original registrant. Membership status will be verified and additional fees assessed as appropriate. Email cancellation and substitution requests to meetings@aacrao.org

- Refund requests received on or before May 31, 2024 -- Full refund
- On or after June 1 - June 30, 2024 -- Refund minus $200 processing fee
- Cancellations received on or after July 1, 2024 will not be eligible for a refund
- No-shows will not receive refunds of any fees paid.

If a meeting is canceled, registrants will be notified in advance. These terms and conditions will apply even if they are not printed on the registration form itself.

Meeting Information

Meeting Information and details, including how to access the virtual platform will be sent to the email address used to register for the meeting.

If you have special needs and require accommodation to fully participate, please email a description of your requirements by July 1 to meetings@aacrao.org

Questions?

Contact meetings@aacrao.org

Consents for 2024 Technology and Transfer Summit Registration

CODE OF CONDUCT: All Virtual Event Attendees are required to adhere to the AACRAO Meetings Code of Conduct. [Click here to view the Code of Conduct.](#) For questions about the Code of Conduct, contact Dr. Tina DeNeen, Associate Executive Director of Education and Member Development.

I consent

I decline

RECORDING CONSENT: By participating in this event, you acknowledge that you may be photographed and filmed, and you grant AACRAO and our affiliates the right to use, publish and copyright your picture, likeness and/or name in videos and/or photos taken during this event for use by AACRAO and our affiliates throughout the world, in perpetuity, and through all media.

I consent

I decline

INFORMATION SHARING WITH SPONSORS: AACRAO relies on support from sponsors to keep meeting costs low for attendees. We share the following information with sponsors: attendee name, title, institution, email, and institutional address. We also ask sponsors to limit solicitation emails to attendees to one per meeting. Click here to read more about the AACRAO privacy policy.

I consent

I decline

Signature: _____   Date: _____