

**American Association of Collegiate Registrars and Admissions Officers
Minutes of the Meeting of the Board of Directors**

March 18, 2026

Virtual Meeting

Board Members in Attendance: Hala Abou Arraj, Wendolyn Davis, Chris Huang, Carrie Jeffers, Caroline Laguerre-Brown, Cassandra Moore, Connie Newsome, Roslyn Perry, Tiffani Robertson, Brenda Selman, Beth Warner, Kristi Wold-McCormick, Max Xiong

Incoming Board Members in Attendance: Scott Campbell, Chris Dorsten, Lenell Hahn,

Staff Members in Attendance: Quintina Barnett Gallion, Tina DeNeen, Melanie Gottlieb, Martha Henebry, Tiffany Hsu

Guests in Attendance: Fred Magdaug

Call to Order

President Moore called the meeting to order at 2:32 PM EDT on March 18, 2026

Approval of Consent Agenda and Minutes

MOTION 2026.03.01 – It was duly moved and seconded to approve the consent agenda, and the February 20-21, 2026 meeting minutes as presented. APPROVED

Officer Reports

All officer reports were uploaded to AACRAO Exchange and approved as a part of the consent agenda.

Committee Reports

All committee reports were uploaded into AACRAO Exchange and approved as a part of the consent agenda.

Staff Report

Executive Director Gottlieb directed the Board to Exchange for her March report. Some key highlights from her report:

- Annual Meeting registration is trending well, but starting to plateau
- Scott Filter is AACRAO's new Director of Government Relations and Cate Campana is AACRAO's new Director of Human Resources
- Seventeen Democratic state attorneys general have filed a lawsuit challenging the ACTS reporting component of IPEDS. The suit argues that the administration did not follow standard regulatory procedures

in rolling out the requirement, particularly with respect to the timeline and implementation process. An advocacy alert is currently underway, calling for an extension of the reporting deadline to June 15.

MOTION 2026.03.02 – It was duly moved and seconded to approve Executive Director Gottlieb’s March 2026 report as presented. APPROVED

Old Business

There was no old business to discuss.

New Business

January 2026 Financials

CFO Magdaug went over the January 2026 financials and noted the following highlights:

- To address cash flow challenges, a \$400,000 Line of Credit was drawn. Historically, there is always a seasonal revenue dip between Q1 and Q2 combined with prepaid expenses for future events. The rationale behind a line of credit is that the line of credit interest rate is lower than the return on investments, making it a more financially sound option compared to liquidating assets
- Cash and investments have a combined total of \$13.5 million. \$7.4 million is available in operating reserves, which is comparable to about 6 months of operating expenses
- \$131,000 of the strategic spending funds have been spent, leaving a remaining balance of \$269,000
- Assets are down \$185,000. This is due to the Employee Retention Credit receivable and also depreciation
- Liabilities are up \$488,000. This is due to the \$400,000 line of credit draw
- Overall, net assets are down \$670,000

2026 Annual Meeting

Associate Executive Director DeNeen and AACRAO Staff Hsu covered some important reminders about the upcoming Annual Meeting in New Orleans including an overview of the schedule and also a reminder about the Saturday night social activity.

Parliamentarian

Vice Presidents Abou Arraj, Davis, Huang, Perry, Robertson, and Selman were assigned to review all submitted Parliamentarian applications. Each application was scored, and the final results were presented to the board for approval. Tiffany Blackwell was appointed as the selected candidate after receiving the highest score. It was also noted that David Clingenpeel received the second-highest score and will serve as an alternate should Blackwell be unable to fulfill the role.

MOTION 2026.03.03 – It was duly moved and seconded to approve Tiffany Blackwell as the next AACRAO Parliamentarian. APPROVED

MOTION 2026.03.04 – It was duly moved and seconded to approve David Clingenpeel as the Parliamentarian Alternate in the event that Tiffany Blackwell is unable to serve. APPROVED

The meeting was adjourned at 3:23 PM EDT.

Attachments

[Agenda](#)

[February 20-21, 2026 Meeting Minutes](#)

March 2026 BOD Committee Report_ VP Perry

March 2026 BOD Officer Report

VP for Finance- March 2026 Board Report

Presidents Report and Attachment

PREZ-ELECT Newsome Report MAR 2026

Past President Report – March 2026

VP for Records & Academic Services Board Report_ March 2026

Governance Committee Report

VP for International Education_ March 2026

Vice President for Information Technology Officer Report March 2026

AACRAO January 2026 Financials

VP Admissions and Enrollment Management Report – March 2026

Strategic Planning Committee Report – March 2026

HRC Committee Report. March 2026

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