

**American Association of Collegiate Registrars and Admissions Officers
Minutes of the Meeting of the Board of Directors**

October 23, 2024 2:30 PM EDT

Virtual Meeting

Board Members in Attendance: Hala Abou Arraj, Jackie Carter, Chris Huang, Carrie Jeffers, Caroline Laguerre-Brown, Connie Newsome, Roslyn Perry, Julia Pomerenk, Tiffani Robertson, Brenda Selman, Kristi Wold-McCormick

Staff Members in Attendance: Quintina Barnett Gallion, Tina DeNeen, Melanie Gottlieb, Martha Henebry, Tiffany Hsu

Guests in Attendance: Fred Magdaug

Call to Order

President Wold-McCormick called the meeting to order at 2:32 PM EDT on October 23, 2024.

Approval of the Consent Agenda

MOTION 2024.10.01 – It was duly moved and seconded to approve the consent agenda.

APPROVED

Approval of Minutes

MOTION 2024.10.02 – It was duly moved and seconded to approve the September 25, 2024 meeting minutes as presented. APPROVED

Officer Reports

All officer reports were uploaded to AACRAO Exchange and approved as a part of the consent agenda.

Committee Reports

All committee reports were uploaded into AACRAO Exchange and approved as a part of the consent agenda.

Staff Reports

Executive Director Gottlieb directed the Board to Exchange for her October report and provided updates on AACRAO's operations, noting that renewals and registration are on track, with registration pacing ahead of previous years. She also announced the upcoming hire of a new FERPA specialist who will focus on FERPA training and consulting. The new FERPA specialist is set to start in February 2025. The Board discussed potential changes to FERPA regulations that may come after the upcoming election, and the need to update AACRAO's FERPA

materials. They also explored opportunities to partner with other organizations on distance education regulations.

Old Business

Vice President Huang led a detailed review of proposed bylaws changes, including streamlining the document, moving operational details to the board handbook, and clarifying language around the board's responsibilities and election processes. The board provided feedback and approved the general direction of the proposed changes. The next steps will be to share with the proposed bylaw changes with the membership for comment and feedback. In addition, AACRAO will host two town halls in the upcoming months to allow the membership an opportunity to provide feedback or ask questions. Once the membership has had a chance to provide feedback, the AACRAO Board will then amend the proposed bylaws based on the membership feedback before providing a clean version for the membership to vote on at the 2025 Annual Meeting.

New Business

There was no new business to discuss.

The meeting was adjourned at 3:36 PM EDT.

Attachments

Agenda

September 25, 2024 Meeting Minutes

ED Report – October 2024

AACRAO ByLaws-Changes Applied-2024v3.docx

AACRAO Proposed Bylaw Changes – 2024v3.docx