

**American Association of Collegiate Registrars and Admissions Officers
Minutes of the Meeting of the Board of Directors**

November 15, 2023

Virtual Meeting

Board Members in Attendance: Jackie Carter, Chris Huang, Ari Kaufman, Rhonda Kitch, Connie Newsome, Roslyn Perry, Julia Pomerenk, Tiffani Robertson, Brenda Selman, Rob Shomaker, Kristi Wold-McCormick

Staff Members in Attendance: Quintina Barnett Gallion, Tina DeNeen, Melanie Gottlieb, Martha Henebry, Tiffany Hsu, Mike Simmons

Guests in Attendance: Marc Booker, Fred Magdaug

Call to Order

President-Elect Wold-McCormick called the meeting to order at 2:33 PM EST on November 15, 2023

Approval of Agenda

MOTION 2023.11.01 – It was duly moved and seconded to approve the agenda.

APPROVED

Approval of Minutes

MOTION 2023.11.02 – It was duly moved and seconded to approve the September 20, 2023 meeting minutes as presented. APPROVED

Officer Reports

Vice President Information Technology

Vice President Huang recently attended the TACRAO conference.

Thad Brown has joined the SPEEDE Committee.

Vice President for Finance

Vice President Kaufman attended his first in-person State and Regional Conference, OklahomaACRAO. In addition, President Carter and Vice President Kaufman collaborated on a recent Connect article about providing support for those in the Jewish and Palestinian communities.

Vice President Kaufman noted that Casey Wallace is working on hosting a State and

Regional Treasurers training on MemberClicks.

Vice President at Large

Vice President Newsome submitted an article draft for Connect about the importance of self-care. That article will be published on November 28.

Vice President Newsome is attending the MichiganACRAO and will be presenting an AACRAO Update.

Vice President Robertson recently ran a successful IllinoisACRAO Meeting as President of IllinoisACRAO.

Vice President for Access and Equity

The Black Caucus recently hosted a webinar, “*The Value of HBCUs to AACRAO*”. The webinar had a very engaged audience and Vice President Perry gave a huge shoutout to Dr. Tomikia LeGrande who was a speaker for the webinar.

Vice President Perry attended IllinoisACRAO and gave a keynote on the topic of DEI. In addition, she presented an AACRAO Update. Vice President Perry also asked the audience to write on post-it notes what their concerns were. These concerns will be updated on a spreadsheet, which Vice President Perry will share with the Board shortly.

Vice President for Records and Academic Services

Vice President Pomerenk attended the virtual IndianaACRAO conference. She also attended UMACRAO in Des Moines, Iowa.

Vice President for Admissions and Enrollment Management

Vice President Selman recently attended both KansasACRAO and MissouriACRAO. The information about the new AACRAO membership structure was well received by both audiences.

External Board Member

CUPA-HR submitted comments on the proposed changes to the Fair Labor Standards Act. Those comments were due on November 7th and AACRAO signed off on that letter. In addition, External Board Member Shomaker shared a link to a blog post that summarizes that letter.

President-Elect

President-Elect Wold-McCormick is reviewing the FAQs and agenda materials for the

upcoming new board member orientations. All newly elected board members will be invited to join the January meeting. Incoming Vice President, Hala Abou Arraj will be joining the December meeting, replacing Karee Head as Vice President for International Education.

President-Elect Wold-McCormick recently attended the NEACRAO conference, which had about 165 attendees. The NEACRAO Executive Team did voice concerns about MemberClicks, particularly the price and how it's being utilized. President-Elect Wold-McCormick has connected the NEACRAO Executive Team with AACRAO staff Hsu to resolve the MemberClicks concerns. In addition, several NEACRAO attendees were raving about one of the speakers at the conference, Terrell Strayhorn.

Past President

The 2023 Election results have been posted and Past President Kitch gave a shout out to the Nominations and Elections Leadership Team for their outstanding work. The Awards Committee will meet next week so the Board may be asked to approve some award winners at the December meeting.

Past President Kitch attended OhioACRAO a few weeks ago in addition to WisconsinACRAO.

Committee Reports

Finance, Investments, and Audit Committee

Adam Proger from Raymond James talked with the FI&A Committee at the November meeting about restructuring AACRAO's investment portfolio. The committee will have something to present to the Board at the December board meeting.

The audit process has begun and CLA has met with the manager from Aprio. CLA is currently working on fulfilling a list of requested items by Aprio.

Governance Committee

The committee has wrapped up reviews for the various suggestions by Attorney, Matt Entenza. As the committee won't be meeting in December, Vice President Newsome will gather all the suggestions during the break and present them to the entire Board of Directors at the January meeting.

Human Resources and Compensation

The committee recently met and Vice President Robertson is working on researching the 360 evaluation process. She plans to get the information ready in time for the December

meeting.

Program Service and Review

Vice President Pomerenk is now the Chair of the Program Services and Review Committee, replacing former Vice President Head, who recently resigned.

Discussion Items

Dues Changes Recommendation and Discussion

Parliamentarian Booker presented a thorough analysis of the obligations and potential actions related to the bylaw provision for membership dues structure change. It was clarified that the Board has the authority to make the structure change without requiring another vote from the membership. This is done through a Board Resolution and does not require another membership vote. There was a discussion around gauging membership's understanding of the dues structure change through a survey or "assent vote".

A group consensus confirmed that the Board did not feel an "assent vote" or survey was necessary. Instead, it was suggested that AACRAO's Communications Team draft a detailed communication plan to the membership which includes a town hall to allow the membership an opportunity to ask clarifying questions. It also shows transparency in the process.

Staff Reports

Executive Director Gottlieb directed the Board's attention to Dropbox for additional details on her report.

The meeting was adjourned at 4:26 PM EDT.

Attachments

Agenda

September 20, 2023 Meeting Minutes

ED Report-September 2023

Group V September Report

VP Information Technology Report- September 2023

BOD Action Items List (Ongoing)