

American Association of Collegiate Registrars and Admissions Officers
Minutes of the Meeting of the Board of Directors
September 15, 2021
Virtual Meeting

Board Members in Attendance: Tim Amyx, Stan DeMerritt, Karee Head, Philip Hunt, Rhonda Kitch, Rock McCaskill, Jack Miner, Tiffany Robinson, Rob Shomaker, Sherry Waldon-Wells, Kristi Wold-McCormick

Staff Members in Attendance: Melanie Gottlieb, Tom Green

Call to Order

President Robinson called the meeting to order at 2:34 PM EDT on September 15, 2021

Approval of Agenda

MOTION 2021.09.01 – It was duly moved and seconded to approve the agenda. APPROVED

Approval of Minutes

MOTION 2021.09.02 – It was duly moved and seconded to approve the meeting minutes of the Board of Directors from the August 18, 2021 meeting. APPROVED

MOTION 2021.09.03 – It was duly moved and seconded to approve the executive session minutes of the Board of Directors from the August 15, 2021 meeting. APPROVED

Officer Reports

President

President Robinson will send a Doodle Poll invite for the Leadership Meeting discussion.

Interim Executive Director Gottlieb will work with the AACRAO Comms Team to send out congratulation letters to newly elected Board Members and their supervisors.

Vice President for Records and Academic Services

Vice President McCormick gave an update on the Alternative Credential Workgroup work. AACRAO has reached out to non-campus stakeholders and are making progress. Vice President Wold-McCormick hopes to have a final report to share at the Annual Meeting. It was also noted that AACRAO is involved with the UNESCO report on micro credentials. Once the report is finalized, Vice President Wold-McCormick will upload it to Dropbox.

Vice President for Leadership and Management Development

Vice President Hunt noted that a virtual State and Regional Coffee Break took place on August 10, 2021. A poll was conducted during that coffee break session to determine what State and Regional Associations need from AACRAO. The top three responses were: leadership training, professional development opportunities, and mentorship. All of these topics align closely with the new strategic plan. 36 people attended the virtual coffee break session.

Several State and Regional Associations also noted that they need help with bylaw review and bylaw drafting. Vice President Hunt will share this information with Vice President Moore for next steps.

Committee Reports

Human Resource and Compensation

Vice President Wells noted the committee met virtually on August 27, 2021 and asked Interim Executive Director Gottlieb to present her goals for next year. *HRC Committee Report 91521.docx* has a list of all the goals presented. The committee agreed that the goals were appropriate for the next year.

Staff Reports

Associate Executive Director Green gave an update on grant opportunities. The Gates Foundation wanted to fund some work. They are interested in Comprehensive Learner Records (CLR) and how it can help to facilitate transfer for students from community colleges or those who take dual enrollment. AACRAO will work with two states that were on the cusp of finishing CLR before COVID hit. The Gates Foundation will provide some administrative relief money help to help the institutions move into the digital credential platform. AACRAO consultants will assist with any needs the institutions may have. The Gates Foundation is also interested in helping the National Student Clearinghouse with their new Postsecondary Data Program (PDP). The first agenda item is to help institutions that are struggling to get their information into the system (mainly community colleges with limited funding). The second item is to see how AACRAO can help institutions get into the PDP. This includes: leveraging webinars, meetings, and self-paced online courses to help promote the PDP program. Initially, AACRAO asked for \$2 million dollars, however, the Gates Foundation was only able to provide a \$1.2 million dollar grant.

Interim Executive Director Gottlieb directed the Board's attention to Dropbox for additional details about her September Executive Director report.

Old Business

President Robinson reviewed the *BOD Action Items-Updated 9.15.2021.docx* document with the Board. There were no updates on any of the pending items.

New Business**Certifying veteran benefits through the new ArmyIgnitED Program**

Vice President Hunt brought to the Board's attention a lack of resources and guidance available to help institutions certify veteran benefits through the new ArmyIgnitED Program. President Robinson, Vice President Hunt, Vice President Kitch, Vice President DeMerritt, and Vice President McCaskill will start a conversation with AACRAO staff Gil to talk through the pain points, the VA landscape, and begin thinking about how to advocate for the AACRAO membership.

Executive Session

MOTION 2021.09.04 – It was duly moved and seconded to enter Executive Session.

APPROVED

The Executive Session began at 3:19 PM EDT.

MOTION 2021.09.05 – It was duly moved and seconded to adjourn the Executive Session and the Board meeting. APPROVED.

The Executive Session and the Board meeting was adjourned at 3:55 PM EDT.

Attachments

Agenda

August 18, 2021 Meeting Minutes

HRC Committee Report 91521.docx

ED Report – Sept 2021.docx