

**American Association of Collegiate Registrars and Admissions Officers
Minutes of the Meeting of the Board of Directors**

December 15, 2021

Virtual Meeting

Board Members in Attendance: Tim Amyx, Stan DeMerritt, Karee Head, Philip Hunt, Rhonda Kitch, Rock McCaskill, Jack Miner, Cassandra Moore, Tiffani Robertson, Tiffany Robinson, Rob Shomaker, Sherry Waldon-Wells, and Kristi Wold-McCormick

Staff Members in Attendance: Tina DeNeen, Melanie Gottlieb, Tom Green, and Tiffany Hsu

Call to Order

President Robinson called the meeting to order at 2:32 PM EST on December 15, 2021.

Approval of Agenda

MOTION 2021.12.01 – It was duly moved and seconded to approve the agenda. APPROVED

Approval of Minutes

MOTION 2021.12.02 – It was duly moved and seconded to approve the meeting minutes of the Board of Directors from the November 19, 2021 meeting. APPROVED

MOTION 2021.12.03 – It was duly moved and seconded to approve the executive session minutes of the Board of Directors from the November 19, 2021 meeting. APPROVED

Officer Reports

President

President Robinson sent out a congratulatory note to the four new Board welcoming them to the AACRAO Board.

Past President

Past President Miner presented the Board with the Awards Committee Recommendations. A full list of recommendations can be found on *AACRAO Awards Committee-2022 Recommendations.docx*.

MOTION 2021.12.04 – It was duly moved and seconded to accept the Awards Committee Recommendations for 2022 Award Winners. APPROVED

Vice President for Access and Equity

Establishing a robust Native American Caucus is still of great interest for Vice President Moore and Group V. Traci Sorell will be the diversity speaker for the 2022 Annual Meeting. During the 2021 Strategic Enrollment Management Conference, representatives from the American Indian College Fund, and five Tribal colleges presented a session on *Culture at the Heart: An Integrated Indigenous Approach to SEM Development*. Interim Executive Director Gottlieb and Associate Executive Director Green sees this as an opportunity to partner with people and organizations focused on cultivating Native student success.

On December 10, 2021, AACRAO hosted a Coffee Break focused on Strategic Enrollment Principles of Access and Inclusion. The Coffee Break featured panelists including Stan Henderson, co-author of SEM as a Connector, and also Group V's Kizzy Morris, University Provost and Chief Academic Officer at Cheyney University of Pennsylvania (oldest HBCU in the country).

Committee Reports

Finance, Investments and Audit Committee

Vice President DeMerritt updated the Board on the status of the Audit. The committee was given an overview of the audit from CohnReznick earlier in the day. More information on the audit can be found on *AACRAO FIA Committee Presentation.pdf*. CohnReznick will present their formal findings to the Board at either the January or February meeting.

Governance

Vice President Moore has been working President-Elect Kitch to begin preparations for New Board Member Orientation. They will share the invite with the 2021 group of new Board Members because travel was not included with the 2021 group due to COVID.

Staff Reports

Associate Executive Director Green noted that the new group of ASCEND cohorts has begun their work and remain very engaged. AACRAO hosted an initial gathering to onboard all of them and Interim Executive Director Gottlieb has been communicating with them and reminding them about their assignments. The new ASCEND program is based on a newly re-designed curriculum which features self-paced modules and panel discussions.

Interim Executive Director Gottlieb directed the Board's attention to Dropbox for additional details about her December Executive Director report.

Old Business

President Robinson noted that there was no old business to discuss.

New Business

President Robinson noted that there was no new business to discuss.

Executive Session

MOTION 2021.12.05 – It was duly moved and seconded to enter Executive Session.

APPROVED

The Executive Session began at 3:11 PM EST.

MOTION 2021.12.06 – It was duly moved and seconded to adjourn the Executive Session and the Board meeting. APPROVED.

The Executive Session and the Board meeting was adjourned at 3:18 PM EST.

Attachments

Agenda

November 19, 2021 Meeting Minutes

ED Report – Dec 2021.docx

AACRAO Awards Committee-2022 Recommendations.docx.

AACRAO FIA Committee Presentation.pdf.

AACRAO_Annual_Board_Meeting_Group_V_Report_Current.docx