Board of Directors Meeting #6

June 19, 2002

Conference Call

Board Members in Attendance via Telephone: Heather Smith, Paul Aucoin, Gene Schuster, Will Corprew, Ange Peterson, Joe Roof, Bob Morley, Paul Taylor, Mike Allen, and Gloria Nathanson

Staff Members in Attendance via Telephone: Janie Barnett, Martha Henebry, Jerry Sullivan

1. **Call to order and approval of agenda**
   President Heather Smith called the meeting to order at 3:00pm EST on June 19, 2002. The agenda was reviewed and approved without objection.

2. **President's Update**
   President Smith reported that the AACRAO office is in mourning over the unexpected death of employee Brenda Ashford. Although difficult, the staff is ensuring that her work doesn't get neglected and is sorting out the pieces as quickly as can be expected. She also reported that the call for volunteers for the Transfer Taskforce was sent and more than 50 nominations were received.

3. **Executive Director Update**
   Executive Director Sullivan reported that he and President Smith have gone over his performance plan and that it will be ready in time for the July meeting. He also reported that the operating budget for 2002-2003 is being finalized. He said that so far membership and corporate partner renewals were up over last year at this time. He also updated that Board about activities in the Government Relations field, including recent issues on SEVIS, Federal Appropriations, Fed UP, and the expansion of volunteer programs as part of work-study.

4. **Action Item Review**
   The Board began a review of incomplete action item. The discussion focused on Board and Committee reorganization. The Board agrees that further discussion on reorganization should happen at the July Board meeting. It was stressed that Board needs to finish the task by mid-July so that the changes can be incorporated into the 2002-2003 Member Guide, which will be published at the end of September. The Board agrees that all other action items are tabled until the July Board meeting.

5. **July Board Meeting Agenda**
   The Board reviewed the draft Agenda for the July Board meeting in Montreal. Executive Director Sullivan stressed that the Board members should gauge the issues important to institutions in their region and to be prepared to discuss these issues at the next meeting. The AACRAO office will monitor Federal legislation and other Washington, DC related topics.

6. **New Business**

   Postsecondary Electronic Standards Council (PESC)
   The Board learned that Betsy Bainbridge is leaving her position as Executive Director of the Postsecondary Electronic Standards Council (PESC). The Board agreed to encourage PESC to become re-affiliated with AACRAO.

   Research Center
   Executive Director Sullivan reported on the progress in establishing an AACRAO Research Center. AACRAO is trying to find someone in the education community with a research background who would be willing to research grant options and develop AACRAO's Research Center until it is self-sufficient.

   Distance Education Services
   VP Allen opened a discussion on distance education services at AACRAO. He reported that surveys have shown that this topic is a major concern for AACRAO members. The Board agrees that this would be a good topic to pursue. The Board also agreed that the focus should be how traditional schools can use technology to offer a greater number of distance courses and handle menial tasks like advising and grade reporting completely electronically.

   SPEEDE
   A discussion on SPEEDE was tabled until the July Board meeting.

7. **Adjournment**
   All other items are moved to July's meeting in Montreal. The meeting was adjourned without objection