Board of Directors Meeting #3

April 8, 2000

Board Members in Attendance:
Paul Anderson, Tom Bilger, Bill Haid, Johnny Johnson, Louise Lonabocker, Valerie Mead, Gene Schuster, Heather Smith, Paul Taylor

Board nominees in Attendance:
Gloria Nathanson, Wilbert Corprew, Joe Roof

Guest in Attendance:
Mark Strickland

Staff Members in Attendance:
Janie Barnett, Dale Gough, Barmak Nassirian, Jerry Sullivan, Dana Walker

1. **Call to order and approval of agenda**

   Bill Haid, President, called the meeting to order at 9:30 am. The agenda was reviewed and minor revisions made.

2. **Approval of Previous Meeting Minutes**

   The minutes from the February 2000 Board of Directors Meeting 2 were approved.

   2000.3.1 M/S/P [Mead/Smith. 9/0]

3. **Administrative Committee** (Chair: Bill Haid)

   Clarification of Board Resolution
   Under the new Bylaws it is necessary for the Board to pass a resolution to recommend a dues increase to the members. The Board passed a motion (2000.1.2) during the January 27 conference call recommending a dues increase. Haid clarified that according to Robert's Rules of Order that motion/action was all that was necessary for a Board Resolution as defined by the Bylaws.

   National Student Loan Clearinghouse
   Due to the resignation of Kathy Plante from the Board of Directors of the National Student Loan Clearinghouse, NSLC requested AACRAO to suggest someone to replace Kathy. Bill Haid was proposed for recommendation to the NSLC as a director.

   2000.3.2 M/S/P [Lonabocker/Schuster. 8/0/1 (Haid)]

4. **Finance Committee** (Chair: Gene Schuster)

Financial Reports
Executive Director Sullivan updated the Board on the association's financial status year-to-date. He stated that the Annual Meeting, the single largest financial activity of the association (in terms of expense and income) will really determine the bottom line at the close of the fiscal year once again. Other than annual meeting, AACRAO is on budget.

Presentation at Business and Town Meetings
VP Schuster discussed the budget presentations at both the business and town meetings.

5. **Operations Committee** (Chair: Heather Smith)

No action items to report.

6. **Membership Committee** (Chair: Louise Lonabocker)

The Board discussed the issue of nonmember pricing, especially as related to the Annual Meeting. The issue was referred to the membership committee for further study and a report in July.

7. **LAC Report** (Mark Strickland)

Mark Strickland, LAC chair, welcomed the Board and staff to New Orleans. Strickland stated that the entire LAC was excited about the meeting and that things were going well. He noted that Roslyn Sheely had done an excellent job of raising sponsorship dollars and also noted that the sponsorship policy needed to be better defined.

8. **EDI Server Proposal**

The Board discussed the EDI Server proposal and the Memorandum of Understanding. The Board would not take action on the MOU until after the dues rate had been voted on by the membership. Nassirian stated that the MOU was available to all members at the SPEEDE booth.

9. **Executive Director Report**

Executive Director Sullivan submitted an annual written report to the Board. He stated that this year had been a successful year of recovery for the association.

10. **Officer Reports**
Formal reports were submitted in advance and are contained in the board book.

a) *President (Haid)*

- Diana Guerrero, on behalf of AACRAO, attended a conference on Quality

Assurance and Mobility in Higher Education in a Trilateral Environment. A formal report was submitted to the Board. Guerrero recommended that AACRAO should continue its involvement and should also assign a permanent staff member to attend the meetings.

- Haid stated that he had appointed members to the Annual Meeting Scholarship Task Force and that the task force would be meeting during the Annual Meeting to discuss the future of the program.

b) *Past President (Anderson)*

- Honorary Membership/DSA – Anderson recommended that the honorary membership and distinguished service awards process be reviewed and clearer criteria be developed.

- Committee Appointment – Anderson also recommended that the Board review the complete process of the appointment of committee members. Haid stated that he planned to take this issue up as Past President and hopes to have a discussion at the July Board meeting.

c) *President-elect (Lonabocker)*

- Annual Meeting Program - Lonabocker thanked the AM program committee and Chair Joe Roof for doing such an excellent job on the programming. She stated that there had been very few cancellations.

- 2 ½ Day Annual Meeting – Lonabocker presented a proposal regarding condensing the schedule from its current 3 ½ -day program into a 2 ½-day program. The Board agreed to survey the membership and their committees during the AM and have a discussion on April 13th. The Board also agreed that an article regarding this change should be placed in the Data Dispenser.

d) *Vice President for Admissions and Enrollment Management (Taylor)*

Taylor stated that two of his Group committees will meet in May regarding Homeschooling and the creation of "Admissions 101" curriculum.

e) *Vice President for International Education (Johnson)*

Johnson suggested that both an AACRAO staff person as well as someone that is institutionally based should attend future Trilateral meetings that had been attended by Diana Guerrero.

f) *Vice President for Registration, Records and Information Technology (Mead)*

Registrar 101- Mead reported that everything was in place for the Registrar 101 workshop. She indicated she was informing vendors at the meeting about how they could participate/assist with the Registrar 101 initiative. The Board discussed how

Board members and the office staff could better work with vendors.

g) *Vice President for Professional Development and Publications (Smith)*

Smith reported that several new publications were available at the Annual Meeting.

h) *Vice President for Association and Institutional Issues (Bilger)*

Bilger passed out the list of upcoming state/regional meetings and board member assignments.

11. **Thank You**

President Haid thanked Paul Anderson, Johnny Johnson and Heather Smith, outgoing Board members, for their excellent service to AACRAO during their terms. He emphasized that AACRAO's current success is due in large part to their excellent work.

12. **Adjournment**

The Board meeting was adjourned at 3:10 p.m.