

Board of Directors Meeting #2

March 15, 2001

Conference Call

Board Members in Attendance:

Tom Bilger, Will Corprew, Linda Finley, Bill Haid, Louise Lonabocker, Gloria Nathanson, Joe Roof, Gene Schuster, Paul Taylor.

Board Nominee:

Mike Allen and Heather Smith

Staff Members in Attendance:

Janie Barnett, Martha Henebry, Jerry Sullivan

1. Call to order and approval of agenda

President, Louise Lonabocker, called the meeting to order at 3pm on March 15, 2001. The agenda was reviewed and approved without objection.

2. Appointment of Academic Record and Transcript Guide Task Force

President Lonabocker reviewed the applicants for the Academic Record and Transcript Guide Task Force and the Board approved the appointments.

3. Town Meetings at State & Regional Meetings

Both Vice President Taylor and Vice President Corprew announced that no issues were raised during recent regional annual meetings that should be considered for discussion at the AACRAO Town Meeting in Seattle.

4. Annual Meeting 2001

Past President Haid reported that the Seattle LAC is now working at high level. The LAC is keeping Past President Haid, the AACRAO Office and Conferon updated monthly and now bi-weekly on progress to date via conference calls.

Past President Haid also reported that PACRAO will sponsor a band during the Regional Receptions. PACRAO has solicited other state and regional associations to join them.

5. Publication - The AACRAO International Guide

Vice President Nathanson reported on the progress with the update of the International Guide. A draft copy of the International Guide will be available at the pre-conference workshop at the Annual Meeting. The final copy will be available for purchase after the

Annual Meeting.

6. Writing Guidelines

Board Nominee Allen had distributed writing guidelines to the Board Members before the conference call. Allen would like to distribute these guidelines to the professional activities committees at the 2001 Annual Meeting. These guidelines will also be posted on the AACRAO website.

7. Joint Statement on the Transfer and Award of Credit

Executive Director Jerry Sullivan requested that the Joint Statement among ACE, AACRAO and CHEA be reviewed as presented. The AACRAO Administrative Committee has already approved the statement in concept. The revised statement would be distributed to encourage colleges to review institutional policies and procedures on transfer and award of credit. Executive Director Sullivan asked Board members to review the revised statement, recommend changes to him, and he will bring a final draft to the April Board Meeting for action.

8. Adjournment

The Board conference call was adjourned at 4:15pm on Thursday, March 15, 2001.