

Board of Directors Meeting #2

January 31, 1996

Conference Call

A meeting of the Board of Directors (BOD) of the American Association of Collegiate Registrars and Admissions Officers in the conference call format was held 10 am Pacific Standard Time (PST) on January 31, 1996.

Board of Directors members participating were:

Stanley Henderson, President
Nancy Sprotte, Past President
Kathy Plante, President-Elect
Melanie Bell, Secretary-Treasurer
Diana Guerrero, Vice President, Group I
Bill Haid, Vice President, Group IV
Carol Medders, Vice President, Group V

AACRAO Staff participating was:

Wayne Becraft, Executive Director

The meeting was called to order by President Henderson with BOD members, except Paver, Wermers, and Haid (came on line at 10:12 a.m PST) connected via telephone. Becraft was also on the telephone connection. 1998 Annual Meeting in Chicago Brad Weaber of Conferon looked into four other cities as alternatives to Chicago in 1998 and all were expensive except Denver. Scheduling the 1998 conference in Chicago on Easter week is best alternative at \$99 single/ \$110 double and is commissionable (sic) at 10%. The single room is \$34 less and Conferon would be paid by Hilton. This saves AACRAO \$30,000. Hilton would give AACRAO \$40,000 toward the opening session and host a BOD dinner up to \$50 per person. Bell reported that a PACRAO group preferred to remain in Chicago even for Easter. It was estimated that the participation might be affected by a reduction of 50 to 100 and that budget considerations needed to be made.

M/S/Passed Plante/Guerrero (7-0-0) To reschedule the 1998 AACRAO Conference to April 11-16 in Chicago.

Space Issue for National Office

Becraft reported to the Board that a survey from building administration at One Dupont Circle because the ACE contract expires in December 1996. He indicated that the AACRAO would need 2000 more square feet in a few years. About 1400 square feet would be needed if SPEEDE and the Technology Center were approved.

President Henderson reported that the Administrative Committee believed that while the space is needed but were reluctant in putting AACRAO funds of about \$30,000- 40,000 a year on the line. The Committee considered subletting the space but that AACRAO was not in the position to

do that.M/S/Passed

Plante/Medders (7-0-0) To consider additional space acquisition for the National Office if another option or the SPEEDE contract comes through.

This motion gives Becraft the authorization to ask for an extension of the deadline for consideration of acquiring additional space.

High School Issues Committee

M/S/Passed Plante/Guerrero (7-0-0) To create high school issues committee reporting to Group I.

Clair Swann was appointed to get this committee started. Sprotte will forward a letter of appointment to Swann. Becraft will send high school person the committee form. This decision has budget impact and will be reviewed at the February 1996 Board meeting.

Ingersol Motion Brought Back to Table

M/S/Passed Haid/Guerrero (7-0-0) To reconsider the motion that was approved at the December 1995

Board to support Ron Ingersoll's proposal for a book.

M/S/Failed Haid/Guerrero (0-7-0) To approve the contract with Ron Ingersoll to write a book as presented in his proposal.

Haid will write to Ingersoll and let him know the outcome of this decision.

Speaker for Reno

Plante reported that Marvelene Hughes, President of Stanislas has been engaged as a keynote speaker.

Other Items It was identified that the Board did approve funds for a meeting of the Technology Task Force. The participants reviewed the plan for the Fraudulent Credentials Committee. The Board reached consensus that this committee would stayover (sic) an extra day in April 1996 instead of scheduling a meeting outside the annual conference.

President Henderson reported that Michael Dolence was very effective in assisting a sub committee of the Board to work out a framework and strategies for the Board to look at in February.

Haid indicated that two letters are coming, one to Georgianne Porter and one to Paul Aucoin due to being offended by the news of Board action.

President Henderson reported that the Credentialing Task Force is in place.

President Henderson reported that two resignations have occurred on the 2000 Task Force. Replacements have or been appointed.

The conference call adjourned at 11:06 am PST.

Cordially Submitted

Melanie Moore Bell
AACRAO Secretary-Treasurer
January 31, 1996