

89th Annual Business Meeting

April 9, 2003

1. **Call to Order and President's Remarks**

President Heather Smith called the Business Meeting of AACRAO's 89th Annual Meeting to order, and reviewed the agenda for the meeting. She reported on AACRAO's accomplishments for the year including task force progress. She thanked Betty Huff for her work as C&U editor over the past two years, as well as other contributors to AACRAO's content base. She discussed AACRAO's Strategic Plan. She mentioned new initiatives such as SEM Monthly, the Transcript, workshops for new admissions professionals, and new Web services developed by the AACRAO office. She stressed the need for leadership and diversity in the Association and financial diversification. She recognized the efforts of the Board and the AACRAO office staff for their work on behalf of the Association.

2. **Executive Director Remarks, Jerry Sullivan, AACRAO Executive Director**

Executive Director Sullivan discussed the challenges facing the Association and profession including:

- the fiscal crisis in higher education;
- the financing of higher education by families;
- affirmative action;
- the cost of recruitment and retention programs;
- and accountability.

He emphasized that AACRAO's attention to these critical issues will strengthen the Association's relevance.

3. **Introduction of Parliamentarian, Brad Myers**

President Smith introduced Brad Myers as Parliamentarian for the meeting.

4. **Approval of 2002 Business Meeting Minutes**

The minutes from the April 2002 Business Meeting were approved and adopted without reservation.

5. **Governance**

Vice President for Finance, Joseph Roof introduced two amendments to the bylaws.

- The first bylaw change was to change the name of the Vice President for Professional Development and Publications to the Vice President for Leadership and Management Development. The motion was seconded and approved.

M/S/P

- The second bylaw change was to allow the Board of Directors to increase the member dues by the rate of change in the Consumer Price Index without obtaining

member approval. Anything beyond that would require the approval of the membership. The motion was seconded and approved.

M/S/P

6. FY 2003-2004 Budget

Vice President Roof provided a summary of AACRAO's fiscal health and other Financial Milestones:

- For FY 2002, Revenues were at 90% of the budget and Expenses were at 89% of the budget. The net operating income was \$53,000.

He introduced the budget for FY 2004 and made a motion for it to be accepted as presented. The motion was seconded and approved.

M/S/P

7. Nominations & Elections Committee

The 2002-2003 Nominations & Elections Chairperson, Georgeanne Porter, reported to the membership on the 2002-2003 N&E activities over the year. She recognized the 2002-2003 Nominations & Elections Committee for their outstanding service to the Association and then introduced the 2003-2004 Nominations and Elections Committee.

She reported that 123 Nominations were received for the 2003-2004 N&E Committee and 76 nominations were received for the Board of Directors. Seventy-two members submitted nominations. She thanked the AACRAO staff for facilitating voting.

She then submitted, on behalf of the 2002-2003 Nominations & Elections Committee, the following nominations for the 2003-2004 Board of Directors.

- President-Elect, Tom Bilger, Registrar and Director of Academic Progress, Ball State University

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- Vice President for International Education, Eric Staab, Associate Dean of Admissions, Grinnell College

M/S/P

- Vice President for Leadership and Management Development, Betty Huff, AVC Student Affairs/Enrollment Services, University of California—Santa Barbara

M/S/P

8. Recognition of Service

Washington, DC LAC

President Smith introduced the two co-chairs of the Washington, DC Local Arrangements Committee (LAC), Elliott Baker of Slippery Rock University and David Clawson of Thomas Jefferson University. President Smith also thanked the rest of the Washington, DC LAC: Joan Shields, University of Medicine and Dentistry of New Jersey; Eric Lampe, University of Maryland Baltimore County; Dennis Geyer, George Washington University; Sam Conte, University of Pittsburgh.

2003 Program Committee

President Schuster recognized the contributions of the 2003 Program Committee, chaired by Richard Yount, University of North Carolina at Charlotte. The rest of the

2003 Program Committee was congratulated for their hard work over the past year: Mary Baxton, California State University—Northridge; Edwin Johnson, Montana Tech of the University of Montana; Gerald Kiel, Cleveland State University; Nora McLaughlin, Reed College; Dorene Root, Central Michigan University; and Lora Spaulding, University of Notre Dame; Jeffrey von Munkwitz-Smith, University of Connecticut; Paul Kyle, Butler Community College.

Outgoing Board Members

President Smith acknowledged the service of the three outgoing Board Members:

- Gene Schuster, President AACRAO
- Gloria Nathanson, Vice President for International Education
- Will Corprew, Vice President for Professional Development and Publications

9. **Transition**

Paul Taylor was introduced as incoming AACRAO President.

10. **2003-2004 AACRAO President Comments**

President Taylor thanked Past President Smith for her dedicated service as AACRAO President over the past year. He thanked his colleagues at Lexington Community College for their support.

He reported on AACRAO's accomplishments over the past five years. He noted four goals for the next year:

- making AACRAO more inclusive with respect to the development of the Annual Meeting program;
- considering the dues structure of the Association through a Task Force;
- considering diversity and leadership within the Association through a Task Force; and
- following strategic decision making processes and being able to change strategic direction to address emerging issues in the profession.

President Taylor then introduced the 2003-2004 Board of Directors:

- Past President, Heather Smith, Community College of Rhode Island
- President-Elect, Tom Bilger, Ball State University, IN
- Vice President for Finance, Joseph Roof, Daytona Beach Community College, FL
- Vice President for Admissions and Enrollment Management, Ange Peterson, Pittsburg State University, KS
- Vice President for International Education, Eric Staab, Grinnell College, IA
- Vice President for Records and Academic Services, Michael D. Allen, University of Texas at Austin
- Vice President for Leadership and Management Development, Betty Huff, University of California—Santa Barbara
- Vice President for Association and Institutional Issues, Paul Aucoin, Samford University, AL
- Vice President for Information Technology, Robert Morley, University of Southern California

11. **Video of Las Vegas, NV, venue for the 2004 Annual Meeting**

12.**Adjournment**

President Paul Taylor adjourned the 2003 Business Meeting without objection.