

88th Annual Business Meeting

April 17, 2002

1. **Call to Order and President's Remarks**

President Eugene Schuster called the Business Meeting of AACRAO's 88th Annual Meeting to order, and reviewed the agenda for the meeting. He thanked all for coming to the early Business Meeting and talked about some of the accomplishments of the past year. He thanked the AACRAO staff and volunteers for their work on behalf of the association.

2. **Executive Director Remarks, Jerry Sullivan, AACRAO Executive Director**

Executive Director Sullivan discussed the activities of AACRAO over the past year and some of the continuing projects of the association. He highlighted:

- Overall improvement of operations management at the national office;
- Increased influence of the association in policy development;
- New and better publications department; and
- The transition to a "Knowledge Organization" with an improvement in information collection and the development of knowledge base.

3. **Introduction of Parliamentarian, Bill Haid**

President Schuster introduced Bill Haid as Parliamentarian for the meeting.

4. **Approval of 2001 Business Meeting Minutes**

The minutes from the April 2001 Business Meeting were approved and adopted without reservation.

5. **Governance**

VP for Finance, Joseph Roof introduced an amendment to the change AACRAO's Fiscal Year to October 1 – September 30 in the bylaws. The motion to approve the change to AACRAO's Fiscal Year in the bylaws was seconded.

M/S/P

6. **FY 2002-2003 Budget**

VP Roof provided a summary of AACRAO's fiscal health and other Financial Milestones:

- For FY 2001, Revenues were 12% over budget and Expenses were 2% under budget. AACRAO's net worth also increased.
- For FY 2002, Member and corporate revenue is meeting budget expectations. Both overall revenue and expenses are under budget.

He introduced the budget for FY 2003 and motioned for it to be accepted as presented. The motion was seconded and approved.

M/S/P

7. Nominations & Elections Committee

The 2001-2002 Nominations & Elections Chairperson, Elliott Baker, reported to the membership on the 2001-2002 N&E activities over the year. He reported that 169 Nominations were received for the 2002-2003 N&E Committee. This year AACRAO unveiled online voting. He reported that there was a 12.6% voter turnout with the largest number of votes coming from Texas. He thanked Angela Gemza, Eric Mosel, and Amy Haavik from the AACRAO office for their assistance in the voting process.

Mr. Baker recognized the 2001-2002 Nominations & Elections Committee for their outstanding service to the Association and then introduced the 2002-2003 Nominations and Elections Committee.

He then submitted, on behalf of the 2001-2002 Nominations & Elections Committee, the following nominations for the 2002-2003 Board of Directors.

- President-Elect, Paul Taylor, Dean for Student Affairs, Lexington Community College, KY

M/S/P

- Vice President for Admissions and Enrollment Management, Ange Peterson, Director of Admissions and Enrollment Services, Pittsburg State University, KS

M/S/P

- Vice President for Association and Institutional Issues, Paul Aucoin, Dean of Academic Services and Registrar, Samford University

M/S/P

- Vice President for Information Technology, Robert Morley, Associate Registrar, University of Southern California

M/S/P

8. Recognition of Service

Minneapolis LAC

President Shuster introduced the two co-chairs of the Minneapolis Local Arrangements Committee (LAC), Kathleen Jones of Iowa State University and Susan Van Voorhis of the University of Minnesota – Twin Cities. After thanking the attendees for coming to Minneapolis, they thanked the rest of the Minneapolis LAC:

Mary Koskan, University of Minnesota – Twin Cities; Laurie Tralle, Minnesota State Colleges & Universities; Laura Doering, Iowa State University; Tina Falkner, University of Minnesota-Twin Cities; David Nelson, Minnesota State University Moorhead; Patricia Reinhardt, College of Saint Catherine.

2002 Program Committee

President Schuster recognized the contributions of the 2002 Program Committee, chaired by Jackie Freeze, Western Wyoming Community College. The rest of the 2002 Program Committee was congratulated for their hard work over the past year: Ange Peterson, Pittsburg State University; Dorene Root, Central Michigan University; Joseph Sevigny, Northwestern University; Lora Spaulding, University of Notre Dame; Paul Wiley, The University of the South; and Richard Yount, University of North

Carolina at Charlotte.

Outgoing Board Members

President Schuster acknowledged the service of the two outgoing Board Members:

- Louise Lonabocker, President AACRAO
- Tom Bilger, Vice President for Association and Institutional Issues

9. **Transition**

Heather Smith was introduced as incoming AACRAO President.

10. **2002-2003 AACRAO President Comments**

President Smith thanked Past President Schuster for his dedicated service as AACRAO President over the past year. After thanking her colleagues at the Community College of Rhode Island for their support, she outlined her agenda for the coming year:

- Completing the work of the Admissions Taskforce;
- The formation of a Transcript Practices Taskforce;
- The development of a Public Policy Taskforce and Statement;

She also reported that the Board is positioned strategically and working on the following issues:

- Information Enrichment Project / Knowledge Organization
- Demand for New Competencies / Best Practices
- Enhancing Credit Transfers
- Alignment State and Regional Associations

She encouraged all members to write and publish their work as a new AACRAO publication, as an article in College and University, or to AACRAO's Resource Center to further increase visibility of their respective profession.

President Smith then introduced the 2002-2003 Board of Directors:

- Past President, R. Eugene Schuster, The Ohio State University, OH
- President-Elect, Paul F. Taylor, Lexington Community College, KY
- Vice President for Finance, Joseph Roof, Daytona Beach Community College, FL
- Vice President for Admissions and Enrollment Management, Ange Peterson, Pittsburg State University, KS
- Vice President for International Education, Gloria Nathanson, University of California-Los Angeles
- Vice President for Records and Academic Services, Michael D. Allen, University of Texas at Austin
- Vice President for Professional Development and Publications, Wilbert Corprew, SUNY Broome Community College, NY
- Vice President for Association and Institutional Issues, Paul Aucoin, Samford University
- Vice President for Information Technology, Robert Morley, University of Southern California

11. Presentation by Washington, DC LAC

Washington, DC LAC Co-chairs, Elliott Baker and David Clausen, invited all to attend the 2003 Annual Meeting to be held April 6-9 in Washington, DC. They pointed out that the Annual Meeting was scheduled to coincide with Washington, DC's annual Cherry Blossom festivities and urged people to bring their families with them to experience the nation's capitol. They introduced the Washington, DC LAC committee: Samuel Conte, University of Pittsburgh; Dennis Geyer, George Washington University; Eric Lampe, University of Maryland Baltimore County; and Joan Shields, University of Medicine and Dentistry of New Jersey.

The presentation concluded with a video of Washington, DC and its environs.

12. Adjournment

President Heather Smith adjourned the 2002 Business Meeting without objection.